

**AGENDA**

- 6:00 p.m. Public Comment.
- 6:30 p.m. Alison Taylor to interview for the vacancy on the Community Preservation Committee.
- 8:00 p.m. Board of Health to discuss to discuss collective bargaining with respect to the AFSCME contract-Executive Session expected.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period November 23<sup>rd</sup> through December 8<sup>th</sup>, 2017, regarding the following:

- Renewal of Order of Conditions for Alewife Brook Periodic Cleanout
- Additional Network Penetration Testing and Other Services
- Town Administrator's Performance Review and Goal Setting
- Town Clerk Resignation, Interim Coverage, & Process to Hire New Clerk
- Town Accountant Resignation, Interim Coverage, & Process to Hire Replacement
- Hiring of Town Hall/Library Custodian
- Presentation of Public Safety Building Renderings & Acquisition of Property
- Alternative Mechanism for Conversion and Maintenance of Street Lights
- Proposals for Potential New Auditing Firm
- Joint Town/School Budget Group Meeting
- Further Review of Fiscal Year 2019 Capital Budget Request
- Preliminary Review of Draft Fiscal Year 2019 Operating Budget Request
- Preliminary List of Potential Article Topics for Annual Town Meeting
- Municipal Vulnerability Preparedness (MVP) Grant Update and selection of grant implementation contractor.

**OTHER BUSINESS:**

- Approve the weekly warrant in the amount of \$256,672.21.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 11/22/17 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Dave Pereen	Pereen Plumbing	11/05/17	\$ 150.00	Centennial Grove
James McNeilly	McNeilly EMS	11/12/17	\$ 145.00	Fire Department
Dave Pereen	Pereen Plumbing	11/05/17	\$ 305.17	Highway
Dave Pereen	Pereen Plumbing	11/05/17	\$ 1,046.10	Water

- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 12/7/2017 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Ernie Nieberle	Nieberle's	11/24/17	\$ 1,146.26	Police Department

- Approve the minutes for the Selectmen's November 27, 2017, Open Meeting.
- Choose make and model and approve order for new Police cruiser.
- Vote to appoint Diane Corliss as Assistant Animal Control Officer, effective 1/1/2018, pending drug and alcohol screening.
- Final review of proposed Harbor Regulations.
- Further discussion regarding adequate lighting for crosswalks.
- Discuss the Board's own appointee to the Strategic Planning Committee going forward.
- Review and vote to accept two resignations from the Conservation Commission from Wallace Bruce and Elisabeth Frye.
- Consider a request from the First Universalist Church of Essex to hold their annual lantern walk at Centennial Grove on Saturday, December 23, from 4:30 to 9:00 p.m. and to waive the rental fee.
- Discuss request to communicate with Town Counsel with respect to property access over Laurel Lane.
- Discuss rules for shellfish mess permits.
- Discuss whether or not to contract with Northeast Massachusetts Mosquito Control for greenhead traps for fiscal year 2019, and future years.
- Construction of chimney swift boxes.
- Discuss the Town's voting delegate for the Massachusetts Interlocal Insurance Association annual meeting on January 20, 2018.
- Conomo Point Matters:
  - Discuss the need for repairs on the pier at Conomo Point.
  - Approve a tight tank lease addendum for 2 Conomo Lane, Map 108, Lot 22.
  - Approve a correction to the lease lot lines for two properties (Map 108, Lots 74 and 75), leased by Robert Sisk.
  - Discuss request to remove trees in Town right-of-way for access by heavy equipment to install tight-tank on Robbins Island.
  - Consider revision to approve renovation plan for 111 Conomo Point Road.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING BOARD:

- Consider a request from Riversbend to close for cleaning and renovations.
- Consider a request from Shea's Riverside Restaurant and Bar for a change of Sunday Hours.
- Consider a request from Eben Creek Corporation, d/b/a JT Farnhams, to close from December 24, 2017 to March 2, 2018 for cleaning, repairs, and painting.

All Alcoholic Restaurant License Renewal:

- Thomas Riordan, AuroraGray, LLC, d/b/a Periwinkles, 74 Main Street
- Allen W. Matthews, Blue Marlin Grille, Inc., 63 Eastern Avenue

- Bradley Atkinson, BN Farm LLC, d/b/a The Farm, 233 Western Avenue
- James N. Stavros, Cape Ann Golf Course Corp., d/b/a Fairway Pub, 99 John Wise Avenue
- Carol Shepard, Greenbow Corporation, d/b/a Shea's Riverside Restaurant & Bar, 122 Main Street
- Patrick Shea, Hog Island Inc., d/b/a C.K. Pearl, 112 Main Street
- Corey Matthews, MRG, Inc., d/b/a The Boathouse, 234 John Wise Avenue
- Curt Bergeron, Riversbend at Essex Marina, LLC, d/b/a Riversbend, 35 Dodge Street
- Kevin Ricci, Village Restaurant of Essex, Inc., d/b/a Village Restaurant, 55 Main Street
- Timothy Kennefick, Windward Grille, LLC, d/b/a Windward Grille, 109 Eastern Avenue
- Stephen B. Woodman, Woodman's, Inc., d/b/a Lobster Pool, 119 Main Street
- Stephen B. Woodman, Woodman's, Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, 125 Main Street

All Alcohol Package Store Renewal:

- John Chisholm, Chebacco Liquor Mart, 201 Western Avenue

Antiques License Renewal:

- Michael Bider, Bider's Antiques, Home, Camp & Cottage, 67 Main Street
- Cheryll Conly, Farmhouse Gatherings, 166 Eastern Avenue
- Channing Howard, Howard's, 165 Eastern Avenue
- David Neligan, Neligan Antiques, 38 Main Street
- Andrew Spindler Roesle, Andrew Spindler Antiques, 163 Main Street
- A.P.H. Waller, A.P.H. Waller & Son, 140 Main Street

Auction Permit:

- Michael March, Blackwood March Antiques, for use on Wednesday, January 3, 2018, between the hours of 4:00 and 10:00 p.m., within the confines of 125 Main Street.

Automatic Amusement Device License Renewals (2):

- James N. Stavros, Cape Ann Golf Course Corp., d/b/a Fairway Pub, 99 John Wise Avenue

Class II License Renewal:

- Michael Crowley, GBG Crowley, Inc., d/b/a Gaybrook Garage, 152 Western Avenue
- Eric Holdsworth, Portside Auto, 166 Eastern Avenue
- Steven Pascucci, Cape Ann Auto Body, Inc., 19 Grove Street
- Charles F. Coles, Jr. & Mark Gallagher, Dynamic Auto Brokers, 147 Eastern Avenue
- Paul Wright, Wright Industries Inc., 22 Western Avenue
- Paul Russell, Gullwing Service Company Inc., d/b/a Paul Russell and Company, 106 Western Avenue

**Common Victualler's License Renewal:**

- Thomas Riordan, AuroraGray, LLC, d/b/a Periwinkles, 74 Main Street
- Allen W. Matthews, Blue Marlin Grille, Inc., 63 Eastern Avenue
- Bradley Atkinson, BN Farm LLC, d/b/a The Farm, 233 Western Avenue
- James N. Stavros, Cape Ann Golf Course Corp., d/b/a Fairway Pub, 99 John Wise Avenue
- John Chisholm, Chebacco Liquor Mart, 201 Western Avenue
- Amy Ahearn, Down river Ice Cream Corporation, 241 John Wise Avenue
- Adrian Wilkins, Essex Meeting & Retreat Center, LLC, d/b/a Essex Woods Meeting and Retreat Center, 1 Conomo Point Road
- Clifford Amero, Essex River Cruises & Charters, 35 Dodge Street
- Howard Lane, Essex Seafood, 143 R Eastern Avenue
- Laura Wright, Essex Village Market Company, 1 Martin Street
- Eamon Keating, Devonshire Wine, LLC, d/b/a Essex Wine Exchange, 91 Main Street
- Joseph K. Cellucci, Eben Creek Corp., d/b/a J.T. Farnham's, 88 Eastern Avenue
- Carol Shepard, Greenbow Corporation, d/b/a Shea's Riverside Restaurant & Bar, 122 Main Street
- Patrick Shea, Hog Island Inc., d/b/a C.K. Pearl, 112 Main Street
- Corey Matthews, MRG, Inc., d/b/a The Boathouse, 234 John Wise Avenue
- Curt Bergeron, Riversbend at Essex Marina, LLC, d/b/a Riversbend, 35 Dodge Street
- Kevin Ricci, Village Restaurant of Essex, Inc., d/b/a Village Restaurant, 55 Main Street
- Gayle McKinley, Weezie's Dylan, LLC, d/b/a Shea's Riverside Inn & Motel, 132 Main Street
- Timothy Kennefick, Windward Grille, LLC, d/b/a Windward Grille, 109 Eastern Avenue
- Stephen B. Woodman, Woodman's, Inc., d/b/a Lobster Pool, 119 Main Street
- Stephen B. Woodman, Woodman's, Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, 125 Main Street

**Innholder's License Renewal:**

- Adrian Wilkins, Essex Meeting & Retreat Center, LLC, d/b/a Essex Woods Meeting and Retreat Center, 1 Conomo Point Road

**One-Day Wine and Malt License ratification:**

- Georgeanne Richards, Sea Meadow Gifts, 7 Main Street

**Sunday Entertainment License Renewal:**

- Patrick Shea, Hog Island Inc., d/b/a C.K. Pearl, 112 Main Street
- Stephen B. Woodman, Woodman's, Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, 125 Main Street

**Weekday Entertainment License Renewal:**

- Allen W. Matthews, Blue Marlin Grille, Inc., 63 Eastern Avenue

- Bradley Atkinson, BN Farm LLC, d/b/a The Farm, 233 Western Avenue
- James N. Stavros, Cape Ann Golf Course Corp., d/b/a Fairway Pub, 99 John Wise Avenue
- Carol Shepard, Greenbow Corporation, d/b/a Shea's Riverside Restaurant & Bar, 122 Main Street
- Patrick Shea, Hog Island Inc., d/b/a C.K. Pearl, 112 Main Street
- Stephen B. Woodman, Woodman's, Inc., d/b/a Lobster Pool, 119 Main Street
- Stephen B. Woodman, Woodman's, Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, 125 Main Street

**Wine and Malt Package Store Renewal:**

- Eamon Keating, Devonshire Wine, LLC, d/b/a Essex Wine Exchange, 91 Main Street
- Gayle McKinley, Weezie's Dylan, LLC, d/b/a Shea's Riverside Inn & Motel, 132 Main Street

**Wine and Malt Restaurant Renewal:**

- Joseph K. Cellucci, Eben Creek Corp., d/b/a J.T. Farnham's, 88 Eastern Avenue

**REMINDERS:**

- The Selectmen will attend a Public Hearing concerning the Manchester Essex Regional School District FY2019 tentative Operating Budget at the Manchester Essex Regional High School on December 13, 2017, starting at 7:00 p.m.
- Senator Tarr's Annual Toy Drive will take place on Thursday, December 14, 2017, at Woodman's between the hours of 1:15 and 2:15 p.m.
- There will be a Zoning Public Forum on Thursday, December 14, 2017, starting at 7:00 p.m. in the Town Hall Auditorium on the 3<sup>rd</sup> Floor.
- The next regular Board of Selectmen's meeting will take place on Monday, December 18, 2017, at 6:00 p.m. in the Town Hall Stage Conference Room on the second floor, 30 Martin Street.
- The Selectmen will attend a Manchester Essex Regional School capital budget review meeting at the Manchester Essex Regional High School on December 19, 2017, starting at 7:00 p.m.
- The Selectmen will attend a Public Hearing concerning the Manchester Essex Regional School District FY2019 final Operating Budget at the Manchester Essex Regional High School on January 30, 2018, starting at 7:00 p.m.

**EXECUTIVE SESSION:**

- Discuss collective bargaining with respect to the AFSCME contract.